



International Finals Rodeo Trade Show Application

January 17-18-19, 2020 - Lazy E Arena, Guthrie, Oklahoma
Miniature Rodeo Finals January 16, 2020 - 2 sessions

Company Name _____
 Contact Name _____
 Address _____
 City _____ State _____ Zip _____
 Cell _____ Email _____

Oklahoma Sales Tax Permit Number

All vendors must provide their Oklahoma Sales Tax permit or indicate "Mail Post Event" or "Display Only—no sales".

Items selling/exhibiting

| Space Options | Square Feet | Fees | Total Due | Office Use Only |
|--------------------------|-------------|--|-----------|-----------------|
| Arena Concourse | | \$6.00 per Square Foot (10 x 10 =\$600) | \$ | |
| Electric Where Available | | \$75 for 20 amp/110 Electric 1 outlet (basic service) \$125 for 30 amp/ Electric 1 outlet (Heat press, Hat steamer) | \$ | |
| TOTAL | | | \$ | |

Payment Deadlines: 50% deposit must be submitted before December 1, 2019. Balance of fees must be paid by January 3, 2020. **CREDIT CARDS OR MONEY ORDERS ONLY!** _____VISA _____MC \$5 processing fee on CC

Card Number
 Name on Card
 Exp. Date MM/YY / Sec #

The undersigned understands and agrees that a vending space is not confirmed until a completed Trade Show Application and Deposit is received & approved. Also, agrees to the Terms and Conditions of this contract and shall abide by show regulations. Management has the right to limit the number of booths selling the same items, i.e. Boutiques, CBD Products, Tack, etc.

| | |
|--------------|--|
| Company Name | <input style="width: 720px; height: 30px;" type="text"/> |
| Contact Name | <input style="width: 720px; height: 30px;" type="text"/> |



International Finals Rodeo Trade Show Terms & Conditions

Oklahoma Sales Tax: Vendors are responsible for collecting sales tax, the rate in Logan County is **5.25%**. If vendor has an Oklahoma Sales Tax permit number, it must be included on the first page of this application. Payment to the OTC must be made within 15 days following the event.

Insurance and Liability: Indemnity: Vendor agrees and understands that the Lazy E Arena LLC, the International Pro Rodeo Association and the International Finals Rodeo and any of their personnel are not responsible for loss or damage occurring to the vendors property for any reason. It is recommended that valuables be removed from the booths nightly or secured. The vendor shall supply upon request, a certificate of insurance coverage.

Booth Space Assignments: Show management will assign booth space in any and all cases. We will do our best to accommodate all vendors within the space available in the Lazy E Arena concourse. Space is limited and we want the show to be profitable for all involved, therefore, a limited number of each category of vendor will be accepted.

Booth Appearance: Booths will be pipe and draped by the show decorator. Walkways must be kept open and unobstructed at all times to comply with Fire Marshal.

Exhibition Hours: Vendor shall staff their booths at all times during event hours. A schedule will be provided to vendors. **Each vendor will receive two vendor passes.**

Restrictions: No food, tobacco or tobacco products, alcohol or beverages will be allowed to be given away or sold at any vendor booths.

Move In/Move Out: Vendors may begin setting up their booths on Tuesday, January 14, 2020 at 9 a.m. The Mini Rodeo Finals will begin on Thursday morning and have 2 sessions; it will be a great sales opportunity. Move out will be January 19, 2020 immediately following the conclusion of the IFR. Vendors will leave their space in the original condition.

Trademarks: The IPRA, IFR, and the Lazy E Arena LLC have the sole and exclusive right to produce or sell items bearing its logo and show names. Only designated licensees may sell such products.

*Tammie Hiatt
Trade Show Manager
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