



COMMERCIAL VENDOR CONTRACT

The 48th Annual **International Finals Rodeo** will take place **January 19, 20, 21, 2018**. The rodeo features four performances: Friday evening, Saturday matinee, Saturday evening and the championship round on Sunday afternoon.

BOOTH SPACE

BOOK EARLY & SAVE!

_____ **Single Booth**—approx. 10' x 10' \$625 less \$125 Early Booking Discount = \$500

_____ **Double Booth**—approx. 10' x 20' \$825 less \$125 Early Booking Discount = \$700

_____ **Triple Booth**—approx. 10' x 30' \$1300 less \$125 Early Booking Discount = \$1175

Please note: There will be a very limited number of triple booths available

****EARLY BOOKING DISCOUNT EXPIRES DECEMBER 10, 2017**

****PAYMENT IN FULL MUST BE RECEIVED BEFORE DECEMBER 10, 2017 TO RECEIVE EARLY BOOKING DISCOUNT**

VENDOR/COMPANY
NAME _____

PRIMARY
CONTRACT _____

ADDRESS _____ CITY _____ ST _____

ZIP _____

PHONE _____ CELL _____

EMAIL _____

MERCHANDISE OR SERVICES SELLING _____

**TRADESHOW MGMT. RESERVES THE RIGHT TO LIMIT NUMBER OF VENDORS WITH DUPLICATE ITEMS*

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DEPOSIT A 50% deposit **MUST** accompany contract to reserve space. Bookings received after **December 10, 2017 or not paid in full by December 10, 2017 will revert to full price.** There are **NO REFUNDS** for cancellations, **NO EXCEPTIONS.**

CREDIT CARDS OR MONEY ORDERS ONLY. NO PERSONAL CHECKS ACCEPTED

___ Visa ___ MC Credit Cards will be charged a \$5 processing fee

Card Number _____

Name on Card _____ Exp. Date _____ Sec. # _____

Money Orders should be payable to International Finals Rodeo and mailed to Tammie Hiatt, 606 W. Main St., Henryetta, OK 74437

BOOTH LAYOUT The State Fair Arena has given us a floor plan that we are required to follow regarding booth locations and the length, depth and aisle dimensions.

MOVE -IN Vendors may begin setting up after **9 a.m. on Wednesday, January 17, or Thursday, January 18, 2018.**

MOVE-OUT Vendors may move out immediately following the final performance on **Sunday, January 21, 2018.**

ALL BOOTHS ARE UNFURNISHED Bring your own tables, chairs, etc. or you can rent through the official IFR Decorator: **Frypan Pardners 405-623-8183 email FrypanOK@aol.com.**

BOOTH STAFFING Each vendor will be provided with **2 passes.** Vendors with double/triple booths may purchase **1 additional pass for \$30.** No Exceptions.

HOURS OF OPERATION. The trade show will open at **6 pm on Friday, January 19** and close at approximately **11 p.m. Saturday, January 20,** the trade show will open at **11 am** and will close at approximately **5 p.m.** (The building must be cleared between performances). Building will **re-open Saturday at 6 p.m.** and close at approximately **11 pm.** On Sunday the trade show will **open at 11:00 a.m.** and close at approximately **4 p.m..** *Hours of operation may vary slightly from this schedule. You will be advised of any changes.*

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BOOTH COVERS To comply with the OKC Fire Marshal's regulation, only cotton sheets or plastic orange fence materials are allowed for use as covers for your merchandise. Please comply with this request.

IFR HOST HOTEL The host Hotel for the International Finals Rodeo is the Wyndham Gardens Hotel, 2101 S. Meridian Ave, OKC, OK 73108 405-685-4000

AGREEMENT The IFR logo may only be marketed by the Official IFR Merchandiser. The IFR, IPRA and State Fair Park are not responsible for any damage or loss to your merchandise and / or equipment. By execution of this contract, the exhibitor/vendor agrees to be bound by the rules of the IPRA and indemnifies the IPRA from any and all losses, damages, or expenses including reasonable attorney fees occasioned by any act of failure of the exhibitor/vendor. Exhibitor/vendor hereby warrants that it carries adequate insurance covering the above mentioned contingencies and that upon request a certificate of insurance can be provided to the International Finals Rodeo.

Vendor has read and agrees to abide by all terms and conditions of this contract.

Authorized Signature _____ Date _____

**Trade Show Manager: Tammie Hiatt cell 918-652-2006
email: okropegirl1@att.net**

Call or email with any questions.

Submit signed contract with deposit to:

**Tammie Hiatt, IFR Trade Show Mgr., 606 W. Main St., Henryetta, OK
74437**